

FAREHAM

BOROUGH COUNCIL

AGENDA

LEISURE AND COMMUNITY POLICY DEVELOPMENT AND REVIEW PANEL

Date: Wednesday, 4 March 2015

Time: 6.00 pm

Venue: Collingwood Room - Civic Offices

Members:

Councillor Miss S M Bell (Chairman)

Councillor M J Ford, JP (Vice-Chairman)

Councillors Mrs P M Bryant
J M Englefield
T G Knight
Mrs S Pankhurst
R H Price, JP

Deputies: Mrs K K Trott
D M Whittingham



1. Apologies for Absence

2. Minutes (Pages 1 - 6)

To confirm as a correct record the minutes of the meeting of the Leisure and Community Policy Development and Review Panel held on 14 January 2015.

3. Chairman's Announcements

4. Declarations of Interest and Disclosures or Advice or Directions

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct and disclosures of advice or directions received from Group Leaders or Political Groups, in accordance with the Council's Constitution.

5. Deputations

To receive any deputations of which notice has been lodged.

6. Presentation - Fareham Leisure Centre Performance Review

To receive a presentation by the Director of Community on Fareham Leisure Centre Performance Review.

7. Cams Alders Recreation Ground Vision

To receive a presentation by the Director of Community on the Cams Alders Recreation Ground Vision.

8. Presentation on Progress regarding Hampshire Cultural Trust

To receive a presentation by the Director of Community on Progress regarding Hampshire Cultural Trust.

9. Final Review of Work Programme 2014/15 and Draft Work Programme 2015/16 (Pages 7 - 32)

To consider a report by the Director of Community and Streetscene which gives a final review to the panel's work programme for 2014/15 and draft work programme for 2015/16..

P GRIMWOOD
Chief Executive Officer

Civic Offices
www.fareham.gov.uk
24 February 2015

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FAREHAM

BOROUGH COUNCIL

Minutes of the Leisure and Community Policy Development and Review Panel (to be confirmed at the next meeting)

Date: Wednesday, 14 January 2015

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor Miss S M Bell (Chairman)

Councillor M J Ford, JP (Vice-Chairman)

Councillors: Mrs P M Bryant, J M Englefield, T G Knight, Mrs S Pankhurst and R H Price, JP

Also Present: Councillor Mrs C L A Hockley, Executive Member for Leisure and Community (item 7)



1. APOLOGIES FOR ABSENCE

There were no apologies of absence.

2. MINUTES

It was AGREED that the minutes of the Leisure and Community Policy Development and Review Panel held on 5 November 2014 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

The Chairman welcomed Andy Kennedy from Y Services and Paul O'Beirne from Community Action Fareham to the meeting.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OR ADVICE OR DIRECTIONS

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

The Panel received a deputation from Mrs Christina Inman regarding play areas.

Mrs Inman was thanked accordingly for her deputation.

6. PRESENTATION ON THE REVIEW OF PLAY AREAS

At the request of the Chairman, this item was brought forward as it was concerning the deputation that was made.

The Panel received a presentation from the Leisure Projects Officer who gave an overview of the play areas that Fareham is currently responsible for and the equipment provided. Details were provided on the Play Area Review which took place last October-December 2014, and included all of Council Play Areas. The review involved each play area being visited and assessed, to identify the current condition and the usage of the play area, and to identify where there is a demand for new provision. Social media was used to raise awareness about the review to gain an understanding of what matters to local residents. Ward Councillors were consulted on the findings from the review in respect of all of the play areas in their respective wards.

Once the review was complete the results were put into a 3 year priority improvement programme, which will include those sites which need replacement equipment or a mini makeover (painting of equipment). Also drafted is a 10 year plan which will include all of the 43 play areas, and will be for refurbishments or the installation of additional equipment. The Panel was also told that they are looking at the possibility of installing (where possible) accessible play equipment which can be accessed by children in wheelchair or

who have disability as currently there is only one play area in the borough that has this equipment.

The Chairman asked if there was enough funding for all of the projects identified. The Leisure Projects Officer confirmed that there is enough funding for the first 3 years of the programme, as this is being funded from the section 106 developer contributions collected by the Council. After this there is no definite funding in place but talks are on-going with the Finance to work out how this can be achieved.

Councillor Price commented that he did not feel that there should be dual purpose litter bins inside play areas as it encourages people with dogs to enter the play areas to dispose of their dog waste. The Leisure Projects Officer explained that they are working closely with the Streetscene department and as part of the review they have been looking at the relocation of the litter bins to just outside the fenced play area.

Councillor Englefield referred to the deputation made by Mrs Inman in minute 5 above, and enquired as to whether there was scope within the review to consider the proposal of a new play area on the Boat Estate, Warsash. The Leisure Projects Officer confirmed that as part of the review this would be investigated.

It was AGREED that the Leisure Projects Officer be thanked for all of her hard work with the review and for putting together the 3 year and 10 year plan.

7. PRESENTATION BY Y SERVICES

The Panel received a presentation from Andy Kennedy, the Chairman of local youth work charity, Y Services for Young People (Y Services), on how the charity has progressed and strengthened in the last two years the challenges ahead for them.

The Panel was informed that the aim of Y Services is to match good youth workers to projects and communities that need an effective youth work input.

An overview of the set-up of the charity was provided and since the charity was registered in 2012, the number of evening sessions available to young people has increased from 13 evening sessions per week to 20 evening sessions per week. In addition, this is also supported by 48 day sessions. However due to the recent consultation proposals from Hampshire County Council, it is likely the amount of funding provided for youth services will be substantially reduced. As a consequence it is likely that the sessions will reduce to 5 evening sessions a week.

Members enquired as to how much HCC is proposing to reduce the funding allocation for Fareham by. Andy Kennedy explained that the funding received in 2009 was £281,000 and in 2011 the funding was reduced to £125,285. HCC has confirmed that the proposed funding allocation for Fareham in 2015/16 will be £30,000. Councillor Price proposed that the Council investigate possible additional funding either from the Council or other

sources, to assist Y Services to continue with their successful projects. All members agreed that the proposed funding allocations are extremely low and will have a negative impact on the young people in the Borough.

At the invitation of the Chairman, Councillor Mrs Hockley, Executive Member for Leisure and Community addressed the Panel on this item.

It was AGREED that:-

(a) Andy Kennedy be thanked for his informative presentation;

(b) the Council look into the possibility of providing or sourcing additional funding for youth services.

8. COMMUNITY ACTION FAREHAM - SLA REVIEW

The Panel considered a report by the Director of Community on the changes to funding arrangements for Community Action Fareham (CAF) and sets out the Council's new grant funding arrangements from April 2015.

The report outlined Hampshire County Council's proposal to change the focus of the funding and also proposed a reduction in the funding provided for Community Voluntary Services (CVS). In light of these changes the Council is also proposing a new process for awarding the funding that it provides to CAF. It is suggested that Fareham's funding will now focus on three key areas that will meet the needs of Community Groups and Organisations in the Borough. These 3 key targets are; volunteering & skill exchange, funding advice & support and governance & community resilience.

It was AGREED that the content of the report be noted.

9. COMMUNITY ACTION FAREHAM PRESENTATION - SUPPORTING LOCAL COMMUNITY NEEDS

The Panel received a presentation from Paul O'Bernie from Community Action Fareham on the work of the organisation and how they propose to support community groups and organisations in Fareham, as funded by Fareham Borough Council (FBC) and Hampshire County Council (HCC).

He outlined the current situation for Community Action Fareham and the challenges that face them with the changes to funding.

He explained that the funding from Hampshire County Council is now to be shared between Fareham and Gosport CVS's who are being asked to operate as a local 'Cluster'. Discussions between Fareham and Gosport CVS (Community Voluntary Service) are due to take place by mid-February. The consideration of a merger was discussed but Gosport CVS have stated they are not interested in merging the two organisations.

Councillor Price enquired as to why Fareham Borough Council's grant is not replicating the two year time period that HCC have set out. The Director of Community explained that the services that HCC have commissioned is very

different from the objectives that FBC are proposing be supported by a grant, therefore there is no need to match HCC's time period. He also explained that the time period has been set to allow officers to review the funding after a year to see if it is working and if not then it can be amended.

The Chairman addressed the Panel and explained that now is a time for change. The County have chosen what their funding will be used for and the Council has set specific targets for the use of their funding locally and how it will support the local community in Fareham. Members supported the proposal for funding from FBC, as put forward by Officers.

It was AGREED that Paul O'Beirne be thanked for his presentation.

10. PRELIMINARY OVERALL REVIEW OF WORK PROGRAMME 2014/15 AND DRAFT WORK PROGRAMME 2015/16

The Panel considered a report by the Director of Community which gave a preliminary review of the 2014/15 work programme and the 2015/16 work programme.

The Chairman reminded members of the planned Leisure and Community tour that is being arranged for 4 March 2015. A draft programme for the day is currently being prepared and once details have been confirmed they will be circulated to all members.

The Director of Community explained to members that at the next meeting of the Panel in March members will be asked to agree to the draft work programme for 2015/16 and therefore if they have any suggestions for next year's work programme to inform officers before the next meeting.

Councillor Mrs Bryant requested that an update on the Western Wards Pool and Leisure Centre be included onto the 2015/16 work programme.

It was AGREED that the work programme for 2014/15 as set out in Appendix A to the report be approved.

(The meeting started at 6.00 pm
and ended at 7.59 pm).

FAREHAM

BOROUGH COUNCIL

Report to Leisure and Community Policy Development and Review Panel

Date **04 March 2015**

Report of: **Director of Community**

Subject: **FINAL REVIEW OF WORK PROGRAMME 2014/15 AND DRAFT
WORK PROGRAMME 2015/16**

SUMMARY

At the last meeting of the Panel on 14 January 2015, members reviewed the existing work programme for 2014/15, and also considered a draft work programme for 2015/16. The Panel is now invited to assess the overall progress for the current year and finalise a draft work programme for 2015/16.

RECOMMENDATION

The Panel is now requested to:-

- (a) review the outcomes of the Panel's work programme for 2014/15;
- (b) agree a proposed work programme for 2015/16; and
- (c) submit the proposed work programme for 2015/16 to the Council for endorsement.

INTRODUCTION

1. This is the penultimate meeting for this year and the Panel is invited to finalise its review of this year's work programme and confirm the draft for 2015/16.

WORK PROGRAMME CURRENT YEAR 2014/15

2. Appendix A to this report contains details of the current year's work programme for review by the Panel.
3. Appendix B contains details of the outcomes from matters considered at Panel meetings from May 2014 up until January 2015, for members' information.

WORK PROGRAMME FOR 2015/16

4. Appendix D sets out details of the proposed items for consideration during 2015/16. As members are aware, the Panel's focus is on 'policy development', and it is suggested that members may want to consider setting up smaller working groups to work with officers on specific subjects. The Panel is also likely to consider reports on a specific subject on more than one occasion during the course of the year, as the policy is developed and before final recommendations are made to the Executive.
5. It is also for the Panel to consider whether any review of items under the Council's policy framework will be included in the 2014/15 programme.
6. Appendix C contains a list of the plans and strategies currently contained in the Council's policy framework. This list may however be subject to amendment arising from any future changes to the Constitution.

RISK ASSESSMENT

7. There are no significant risk considerations in relation to this report

CONCLUSION

8. To summarise, the Panel is now invited to:-
 - (a) review the outcome of its work programme for the current year 2014/15;
 - (b) give further consideration to a draft work programme for 2015/16, taking account of the proposed draft set out in Appendix D and, at the same time, add to the Panel's draft programme for 2015/16 any proposed strategy or policy reviews and also any additional items agreed generally by the Panel or put forward by individual members and accepted by the Panel; and
 - (c) arrange to submit the agreed work programme for 2015/16 to the Council.

Appendices:

Appendix A – Current Work Programme for 2014/15

Appendix B – Work Programme 2014/15 – Outcomes

Appendix C – Policy Framework

Appendix D – Draft Work Programme for 2015/16

Background Papers:

None

Reference Papers:

Leisure & Community Policy Development and Review panel 14 January 2015 (Minute 10)

Enquiries:

For further information on this report please contact Martyn George. (Ext 4400)

**WORK PROGRAMME FOR 2014/15 - LEISURE AND COMMUNITY POLICY
DEVELOPMENT AND REVIEW PANEL**

MEETING DATES FOR 2014/15	ITEMS
23 July 2014	<ul style="list-style-type: none"> • Petition – Fareham Leisure Centre Crèche • Presentation – Overview of the role of the Leisure and Community Policy Development and Review Panel and the Leisure and Community Portfolio • Lockwood Community Centre – Presentation by Lockwood Sports & Community Association • Review of Community Buildings Draft Master Plan • Review of the Work Programme 2014/15
3 September 2014	<ul style="list-style-type: none"> • Western Wards Pool - Update • Open Spaces Improvement Programme Review • Leisure Strategy Review • Ferneham Hall Members Working Group – Progress Report • Review of the Work Programme 2014/15
5 November 2014	<ul style="list-style-type: none"> • Presentation – Broadlaw Walk Community Space • Coldeeast Open Space Management Arrangements – Countryside Rangers Presentation • Citizens Advice Bureau – Service Level Agreement • Review of the Work Programme 2014/15
14 January 2015	<ul style="list-style-type: none"> • Community Action Fareham – SLA Review • Community Action Fareham Presentation – Supporting Local Community Needs • Y Services Presentation • Presentation on a review of Play Areas • Preliminary overall Review of Work Programme 2014/15 and Draft Work Programme 2015/16

4 March 2015	<ul style="list-style-type: none">• Fareham Leisure Centre Performance Review• Cams Alders Recreation Ground Vision• Presentation on Progress regarding Hampshire Cultural Trust• Final Review of Work Programme for 2014/15 and Draft Work Programme 2015/16
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APPENDIX B

**Leisure and Community Policy Development and Review Panel –
Progress on Actions from May 2014 to January 2015**

<u>MEETING DATE</u>	<u>14 MAY 2014 - CANCELLED</u>
<u>MEETING DATE</u>	<u>23 JULY 2014</u>
Subject	Petition – Fareham Leisure Centre Creche
Type of item	Information
Action by Panel	<p>The Panel were to have considered a petition of 70 signatures, which had been submitted to the Council requesting the following:-</p> <p><i>“We the undersigned petition the Council to work with the Everyone Active Fareham Leisure Centre to continue providing childcare services for members of the Leisure Centre during the time of the pool refurbishment and after the refurbishment is complete”.</i></p> <p>Members were advised that following submission of the petition, the matter has now been resolved to the satisfaction of the petitioner. For the Panel’s information, the Chairman circulated a copy of a newspaper article which confirmed that crèche facilities would be resumed after completion of the pool refurbishment.</p> <p>The Director of Community informed members that the petitioner had decided not to address the Panel as originally intended, but instead had decided not to address the Panel as originally intended, but instead had written to express her thanks to the Council and to the management of Fareham Leisure Centre, Everyone Active, for their support in arriving at a positive outcome.</p> <p>It was AGREED that the matter be noted.</p>

Outcome	Petition and outcome noted.
Link officer	Martyn George
Subject	Presentation – Overview of the Role of the Leisure and Community Policy Development and Review Panel and the Leisure & Community Portfolio
Type of item	Information
Action by Panel	<p>The Panel received a presentation by the Head of Leisure and Community which covered the following matters:-</p> <ul style="list-style-type: none"> • Members were informed that the role of the Panel included assisting the Executive in the development of policies and submitting recommendations to the Executive and reviewing service performance at e.g. Fareham Leisure Centre and Ferneham Hall; • Promotion of corporate priorities of Leisure for Health and Fun and Strong and Inclusive Communities. This to be achieved by developing community facilities in the Western Wards, implementing the findings from the review of community buildings and sports facilities and the development of new and improved play areas; • Details were provided of recent achievements which included the refurbishment of Fareham Leisure Centre, borough-wide review of community buildings, success in obtaining external funding for the Fareham Park Project and the Play Area Improvement programme. • The priorities for 2014/15 were listed as:- <ul style="list-style-type: none"> ➢ Development of the new Western Wards swimming pool including associated community facilities at Coldeast; ➢ The Fareham Park Project; ➢ Progress with the Fareham Park Lane Recreation Ground Vision; ➢ Visioning exercise for improved sports facilities at Cams Alders Recreation Ground; ➢ Bath Lane Pavilion refurbishment; ➢ Fareham Cultural Facilities Integration; and ➢ Hook Recreation Ground drainage. <p>The Head of Leisure and Community answered members' questions on various matters covered in the presentation. In particular, concerns were expressed about the future of Westbury Manor Museum in light of the recent establishment of the Hampshire Solent Cultural Trust and proposals for the integration of cultural facilities in Fareham. It was reported that officers of both Hampshire County Council (HCC) and Fareham Borough Council (FBC) were in discussion about these matters. It was suggested that at a later date when the Trust was more established HCC officers be invited to a future Panel meeting to</p>

	<p>update members on progress.</p> <p>A question was also raised about the range of sports facilities provided and whether more pitches could be made available for hockey players. The Head of Leisure and Community advised that a review of the playing pitch strategy is carried out on a 5 yearly basis. Recent studies indicate that there remains a shortfall in the number of junior football and cricket pitches needed but does not indicate a need for additional pitches needed but does not indicate a need for additional pitches for hockey.</p> <p>It was AGREED that the Head of Leisure and Community be thanked for the information provided in is presentation.</p>
Outcome	Content of presentation noted.
Link officer	Mark Bowler
Subject	Lockwood Community Centre – Presentation by Lockwood Sports & Community Association
Type of item	Information
Action by Panel	<p>The Panel received a joint presentation from representatives of Lockwood Sports and Community Association, namely Mr Ray Randall, (Vice-Chairman and Treasurer) and Mr Geoff Eales (Chairman).</p> <p>Members were updated on the successful progress made by the community association since it was established by a group of trustees in 2013, with financial assistance from Fareham Borough Council. It was reported that the Community Centre is open from 9am to 10pm on weekdays, there are events taking place each Saturday and a wide range of people use the facility for a variety of activities. Over the last year the number of users of the community centre has shown an increase.</p> <p>The representatives stated that one particular project the association would like to pursue is to make improvements to the activity room so it could also be used as a dance studio. A lottery funding application has been made for this purpose. The main problem was the poor heating system in the sports hall which could potentially have an adverse effect on income if, during the winter period, the room is too cold for some centre users.</p> <p>The Panel was informed that an Annual General Meeting of all Centre users will be held on 2 September 2014 and all members were invited to attend. Mr Randall and Mr Eales wished to express their thanks to Centre staff and user groups for their support and also to the support received from Council Officers and Fareham Community Action.</p> <p>Councillor Mrs Pankhurst declared a non-pecuniary interest in this matter on the grounds that she works at the nearby Waitrose store.</p>

	It was AGREED that Mr Randall, Mr Eales and others on the Community Association Board of Trustees be thanked for the success they have achieved over the last year and for the hard work and enthusiasm of all those involved with the Community Centre.
Outcome	Presentation Noted
Link officer	Gareth Satherley
Subject	Review of Community Buildings Draft Master Plan
Type of item	Information
Action by Panel	<p>The Panel considered a report by the Director of Community which presented the draft master plan for the review of community buildings, following completion of the needs assessments for all of the Community Action Team areas.</p> <p>Members raised questions concerning a number of the facilities referred to in the report which were addressed by the Leisure Development Manager. In response to an enquiry by Councillor Price regarding detailed accounts for Portchester Community Centre, the Director of Community agreed to provide Councillor Price with a summary of the figures. Comments were also made on the need, in particular, for improvements to the roofing and guttering at Abshot Community Centre.</p> <p>Members were referred to paragraph 3 of the report which listed projects for inclusion in the action plan following completion of the needs assessment for Fareham Town, Titchfield and Western Wards CAT areas. It was the general consensus that there was a need for priority to be given to the provision of community facilities in Fareham Town CATs area.</p> <p>It was AGREED that the outcome of the review of community buildings detailed in the report and the comments made at the meeting on potential schemes for inclusion in the action plan be noted.</p>
Outcome	Report Noted
Link officer	Gareth Satherley

Subject	Review of Work Programme for 2014/15
Type of item	Information
Action by Panel	<p>The Panel considered a report by the Director of Community regarding the Panel's proposed work programme for 2014/15.</p> <p>A proposal was made that the following two items be added as unallocated items on the work programme and to be scheduled into the programme at an appropriate time:-</p> <ul style="list-style-type: none"> (i) a presentation by Y services, a new youth work charity in Hampshire that works with young people; (ii) a presentation on progress regarding the establishment of Hampshire Solent Cultural Trust. <p>It was further suggested that a visit by Panel members to Community Centres and possibly other community facilities in the Borough could be added to the work programme at a suitable future date.</p> <p>It was AGREED that, subject to the inclusion of the above proposed additions to the work programme as unallocated items, the Panel's work programme for 2014/15 be approved.</p>
Outcome	Report Noted
Link officer	Martyn George
<u>MEETING DATE</u>	<u>3 September 2014</u>
Subject	Open Spaces Improvement Programme – Play Areas and Other (Non-Sport) Recreational Facilities
Type of item	Information
Action by Panel	The Panel discussed this item taking into account the comments made by Mr Beck. All members agreed that the play area at Course Park Crescent was in need of updating or replacing but acknowledged that there are others in the Borough that are in a similar condition. The Panel were informed that all 45 play areas in the Borough are to be assessed over the next 6 months

	<p>and a programme of planned works for these play areas will be brought to the Panel in March 2015.</p> <p>Councillor Mrs Pankhurst asked if there had been developer contributions paid as part of the planning application for Fragorum Fields development, which could be used for redevelopment of the play area. The Director of Community addressed the Panel to confirm that he would make enquiries into the planning consent and would report back to members.</p> <p>Members also agreed it was important to establish whether the play equipment in each play area was appropriate for the ages of the children who use the facility. Officers informed the Panel that this would be taken into consideration when each play area is assessed.</p> <p>It was AGREED that the updated Open spaces Improvement Programme – Play Areas and other (Non Sport) Recreational Facilities, attached as Appendix A of the report, be endorsed.</p>
Outcome	Report Noted, Director of Community emailed details requested of developer contributions to members as requested.
Link officer	Gareth Satherley
Subject	Presentation – Western Wards Swimming Pool
Type of item	Presentation
Action by Panel	<p>The Panel received a verbal presentation by the Director of Community on the progress to the Western Wards Swimming Pool.</p> <p>He informed the Panel that the project is still in the early stages, and that the first priority was to engage s design and build Construction Company, which has now been completed and the company appointed is Balfour Beatty.</p> <p>The Panel were also informed that a Project Management Company has now been appointed who will be tasked with controlling costs and timings of the project and managing risks. The company appointed to this is Baqus PLC. In addition to this R P T Consultancy have been selected as the Leisure Consultancy Advisor and will deal with Leisure Management, which will include input into the design on the new facility and the appointment of the operator of the new building.</p>

	<p>Members were shown a sketch of the proposed new building and were informed that the architect is now preparing the detailed design and cost estimates.</p> <p>It is hope that the proposed design will be able to go out to public consultation in October/November 2014.</p> <p>It was AGREED that eth Director of Community be thanked for his informative presentation.</p>
Outcome	Information noted.
Link officer	Martyn George
Subject	Open Spaces Improvement Programme – Outdoor Sports Facilities
Type of item	Information
Action by Panel	<p>The Panel considered a report by the Director of Community which reviewed the outdoor sports facilities improvement programme.</p> <p>Members were provided with further updates to progress of works outlined within the report. Members were pleased to note that the works to improve Bath Lane changing rooms is due to start the following Monday, and that works to Park Lane recreation ground are due to start within 2 weeks. Members were informed that at present the works to Park Lane Recreation Ground will be the new skate park and the outdoor gym equipment, but the new play area is unlikely to be installed until Spring 2015, with the current play area remaining in place until then.</p> <p>Officers were commended for the works that are underway and those that have been completed on Bath Lane Recreation Ground.</p> <p>It was AGREED that the Improvement Programme for 2013 to 2024, attached as Appendix A to the report, be endorsed.</p>
Outcome	Content of Report Noted
Link officer	Gareth Satherley

Subject	Leisure Strategy Review
Type of item	Information
Action by Panel	<p>The Panel considered a report by the Director of Community on a review of the Leisure Strategy.</p> <p>At the invitation of the Chairman, Councillor Mrs Hockley, Executive Member for Leisure ad Community addressed the Panel on this item.</p> <p>Members discussed this item at length and requested several wording changes to the Leisure Strategy:</p> <ul style="list-style-type: none"> • to remove the word 'reasonable' from the 5th paragraph on page 5; • to add a statement explaining the term sustainable into the first paragraph on page 7; and • to reword the last bullet point on how healthy is Fareham, to make the priorities clearer. <p>Councillor Knight addressed the Panel on this item and requested that greater promotion be given to Bursledon Brickworks, which although does not fall under the remit of Fareham Borough Council does provide local history for the Borough. He also requested that Fareham push for more cycle routes within the Borough, and he informed Officers that a cycle route for Hill Head has already been put together. Lastly he addressed the Panel on the issue of Beach Huts, which is under the responsibility of the Policy & Resources Executive portfolio. He put forward a recommendation that the Panel request that the responsibility be passed to the Leisure and Community portfolio as he felt that the Policy & Resources portfolio only looked at the issue of Beach Huts from a financial view point and the Leisure and Community portfolio would address the wider issues concerning beach huts.</p> <p>It was AGREED that the Panel recommended to the Executive that:-</p> <ol style="list-style-type: none"> a) the responsibility for Beach Huts be moved from the Policy & Resources Executive portfolio to the Leisure & Community portfolio ; b) notes the comments made by Councillor Knight in relation to Bursledon Brickworks and cycle routes; and c) the revised Leisure Strategy for 2014 to 2019, subject to the amended wording suggested by Members, attached as Appendix A to the report, be approved for implementation.
Outcome	<p>Panel's comments submitted to Executive 6 October 2014:-</p> <p>RESOLVED that the Executive notes the Panel's comments and that it is the Executive Leader who has authority to change portfolio responsibilities.</p>
Link officer	Gareth Satherley

Subject	Ferneham Hall Members Working Group – Progress Report
Type of item	Report
Action by Panel	<p>The Panel considered a report by the Director of Community on the findings of the Ferneham Hall Member and Officer Working Group.</p> <p>Members noted that the deficit has decreased since last year.</p> <p>It was explained to the Panel that the main point of the review was to identify opportunities to reduce the current budget deficit. The review concluded that the venue had capacity to accommodate a much greater volume of use and this could be achieved with a move away from the traditional focus on arts and entertainment towards a more broader community use.</p> <p>Members expressed approval for the new simplified pricing structure and the flexibility to vary prices as they felt that this would have previously overlooked the venue as they felt it was too costly.</p> <p>Members were shown the newly designed website with the new branding which was designed for a fresh new approach for the venue and to have an appeal to a wider market. Members praised its appearance and ease of use. They agreed that effective promoting and marketing is paramount to ensure the continued viability of Ferneham Hall.</p> <p>Several Members passed praise to the General Manager of Ferneham Hall for the welcome reception that he and his staff give to visitors to the venue, which helps make peoples visit to the venue a pleasurable one and would help to encourage people to revisit again in the future.</p> <p>Members agreed with the priority listing on page 60 of the report but agreed that the redecorations to the main toilets should be a higher priority.</p> <p>It was AGREED that the Panel recommends to the Executive:-</p> <ol style="list-style-type: none"> a) the key measures highlighted within the report be implemented as part of a coordinated effort to increase income with the aim of reducing the Ferneham Hall budget deficit; and b) the priority areas for investment as set out in the table on page 60 of the report, subject to the raising of the priority of the toilet refurbishment.

Outcome	Recommendations submitted to the Executive on 6 October 2014:- RESOLVED that the Executive notes the Panel's comments.
Link officer	Rod Cameron
Subject	Review of the Panel's Work Programme for 2014/15
Type of item	Report
Action by Panel	<p>The Panel considered a report by the Director of Community which reviewed the Panel's work programme for 2014/15.</p> <p>At the invitation of the Chairman, Councillor Mrs Hockley, Executive Member for Leisure and Community addressed the Panel on this item.</p> <p>Members noted the revision to the work programme to move the presentation on Broadlaw Walk Community Group to the November meeting.</p> <p>Following the report and deputation on play area refurbishments, it was requested that a report be added to the 4 March 2015 meeting to provide an update on the progress on this. It was suggested to members that in addition to this site visits to all 45 play areas be included in the current unallocated item 'Visit by Panel members to Community Centres and other community facilities in the Borough'.</p> <p>It was AGREED that the work programme for 2014/15, subject to the inclusion of the report on Play Areas Refurbishment Programme be added to the March meeting, as attached as Appendix A of the report, be approved.</p>
Outcome	Visit to Leisure Facilities arranged for 4 March 2015
Link officer	Martyn George
<u>MEETING DATE</u>	<u>5 November 2014</u>
Subject	Broadlaw Walk
Type of item	Information

Action by Panel	<p>The Panel received a presentation by Matt Smith from First Wessex and Maria Ganderton, South East Hampshire Community Outlook (SEHCO) the charitable role of the Housing Association, on the Broadlaw Walk Community Centre and the work undertaken by volunteers.</p> <p>The presentation outlined the progress made with the Community Centre since it opened in 2013. Details were given on the facilities that have been provided such as fully equipped kitchen, private meeting rooms and an internet café. It was explained to the Panel that the Community Centre has been established to provide a service to all ages and offers a variety of services, these include:</p> <ul style="list-style-type: none"> Veggie Boxes Drop in Internet café free Wi Fi Fareham Community Savers Money and Benefit Advice Job Club Crafts Training Fun Days Summer Fairs Christmas Bazaars Brendon Care Social Club Youth Activities for local young people <p>Councillor Mrs Bryant suggested that the other areas within the Borough could benefit from a similar type of project, which provide opportunities for local people.</p> <p>All members commented on the success of the project and the hard work that has gone into it. Recognition was given to all of the volunteers who give up their time to run several of the initiatives discussed.</p> <p>It was AGREED that Maria Ganderton and Matt Smith be thanked for their presentation, and thanks be passed to all those involved with the Community Centre for the success they have achieved through all of their hard work.</p>
Outcome	Presentation noted.
Link officer	Janine Millerchip

Subject	Citizens Advice Bureau Service Level Agreement - Update
Type of item	Presentation
Action by Panel	<p>The Panel received a presentation by Kevin Williamson and Kate Rayner on the Service Level Agreement for Community Action Fareham.</p> <p>Councillor Miss Bell declared a Non-Pecuniary interest on this item as she is a Trustee of Portchester Parish Hall who have recently provided funding for an Outreach Worker for the Citizens Advice Bureau.</p> <p>At the invitation of the Chairman Councillor Mrs Hockley, Executive Member for Leisure and Community addressed the Panel on this item.</p> <p>Kevin Williamson started the presentation by passing his thanks onto the Director of Community, the Community Development Manager and Councillors Mrs Hockley, Howard and Keeble for all of their help and support.</p> <p>The presentation gave details of the current financial situation of the Citizens Advice Bureau (CAB) and the challenges facing them in the coming years. It also provided details on the pilot currently being trialled in Portchester with the CAB Outreach Worker working from Porchester Library. The Panel were informed that this has been a great success and has allowed many older people who are unable to get into Fareham to have access to support and advice.</p> <p>The presentation also provided information on the success of the joint working with the CAB and Fareham Borough Council. Quarterly meetings are held to ensure that both parties have current and up to date information. The CAB has also started working more closely with the Gosport CAB.</p> <p>The presentation also gave examples of cases where they have provided assistance to customers, and have had successful outcomes.</p> <p>Councillor Price addressed the Panel to comment that he felt that CAB was one of the best recognised organisations who provide support to them. He also requested whether the Executive could find a little more funding to assist the CAB with their way forward.</p> <p>It was AGREED that:-</p>

	<p>a) Kevin Willimson and Kate Rayner be thanked for their presentation; and</p> <p>b) The Executive notes the comments made by Councillor Price.</p>
Outcome	<p>Comments made by Councillor Price submitted to the Executive on 1 December 2014:-</p> <p>It was AGREED that the Executive notes the comments made by Councillor Price.</p>
Link officer	Janie Millerchip
Subject	Western Wards Swimming Pool - Update
Type of item	Review
Action by Panel	<p>The Panel received a verbal update by the Head of Leisure and Community on the progress made to the Western Wards Swimming Pool.</p> <p>He informed the Panel that good progress has been made with the development of the plans and design, and the design has now been finalised.</p> <p>The development is to be submitted for planning approval in three stages. The first application will be submitted shortly and will be for the leisure centre and car park, the second application will be submitted in December and this will be for the sports pitches and play area. The last application to be submitted will be submitted in January 2015 and this will be concerning the cemetery and allotments.</p> <p>The intention is to start works on the site in April 2015, with a hope for the Development to be finished Spring/Summer 2016.</p> <p>Councillors Ford and Mrs Pankhurst have both stated that they had received a lot of positive feedback from residents, and that residents feel that the facilities are extremely impressive.</p> <p>The Head of Leisure and Community was thanked for his verbal update.</p>
Outcome	Information noted.
Link officer	Mark Bowler

Subject	Coldeast Open Space Management Arrangements – Countryside Rangers
Type of item	Review
Action by Panel	<p>The Panel received a presentation from the Countryside Ranger on the Coldeast Open Space Management Arrangements.</p> <p>Members were informed that 18 hectares of the 33 hectares Coldeast site are green space and woodland. The Key habitats for the site are; Community Woodland & Conservation, An Orchard with Bee Keeping, and Meadows.</p> <p>Members were informed that there would be a 10 year management plan for the project. This would focus on protection of the wildlife, enhancing the ecological value and community participation.</p> <p>Members agreed that they feel the project will be a success and will be an asset to the new facilities being provided there.</p> <p>It was AGREED that the Countryside Ranger be thanked for their presentation.</p>
Outcome	Information noted.
Link officer	Mark Trigwell
Subject	Review of Work Programme 2014/15
Type of item	Review
Action by Panel	<p>The Panel considered a report by the Director of Community which reviewed the Panel's Work Programme for 2014/15.</p> <p>Members were asked to note the revisions to the Work Programme as set out in paragraph 2 of the report.</p> <p>It was AGREED that the Panel notes the content of the report.</p>
Outcome	Information noted.
Link officer	Mark Bowler

<u>MEETING DATE</u>	<u>15 January 2014</u>
Subject	Presentation on the Review of Play Areas
Type of item	Information
Action by Panel	<p>The Panel received a presentation from the Leisure Projects Officer who gave an overview of the play areas that Fareham is currently responsible for and the equipment provided. Details were provided on the Play Area Review which took place last October-December 2014, and included all Council Play Areas. The review involved each play area being visited and assessed, to identify the current condition and the usage of the play area, and to identify where there is a demand for new provision. Social media was used to raise awareness about the review and to gain an understanding of what matters to local residents. Ward Councillors were consulted on the findings from the review in respect of all the play areas in their respective wards.</p> <p>Once the review was complete the results were put into a 3 year priority improvement programme, which will include those sites which need replacement equipment or a mini makeover (painting of equipment). Also drafted is a 10 year plan which will include all of the 43 play areas, and will be for refurbishments or the installation of additional equipment. The Panel was also told that they are looking at the possibility of installing (where possible) accessible play equipment which can be accessed by children in wheelchair or who have disability as currently there is only one play area in the borough that has this equipment.</p> <p>The Chairman asked if there was enough funding for all of the projects identified. The Leisure Projects Officer confirmed that there is enough funding for the first 3 years of the programme as this is being funded from the section 106 developer contributions collected by the Council. After this there is no definite funding in place but talks are on-going with the Finance to work out how this can be achieved.</p> <p>Councillor Price commented that he did not feel that there should be dual purpose litter bins inside play areas as it encourages people with dogs to enter the play areas to dispose of their dog waste. The Leisure Projects Officer explained that they are working closely with the Streetscene department and as part of the review they have been looking at the relocation of the litter bins to just outside the fenced play area.</p> <p>Councillor Englefield referred to the deputation made by Mrs Inman in minute 5, and enquired as to whether there was scope within the review to consider the proposal of a new play area on the Boat Estate, Warsash. The Leisure Projects Officer confirmed that as part of the review this would be investigated.</p> <p>It was AGREED that the Leisure Projects Officer be thanked for all of her hard work with the review and for putting together the 3</p>

	year and 10 year plan.
Outcome	Information noted.
Link officer	Emma Watts
Subject	Presentation by Y Services
Type of item	Information
Action by Panel	<p>The Panel received a presentation from Andy Kennedy, the Chairman of local youth work charity, Y Services for Young People (Y Services), on how the charity has progressed and strengthened in the last two years and the challenges ahead for them.</p> <p>The Panel was informed that the aim of Y Services is to match good youth workers to projects and communities that need an effective youth work input.</p> <p>An overview of the set-up of the charity was provided and since the charity was registered in 2012, the number of evening sessions available to young people has increased from 13 evening sessions per week to 20 evening sessions per week. In addition, this is also supported by 48 day sessions. However due to the recent consultation proposals from Hampshire County Council, it is likely the amount of funding provided for youth services will be substantially reduced. As a consequence it is likely that the sessions will reduce to 5 evening sessions a week.</p> <p>Members enquired as to how much HCC is proposing to reduce the funding allocation for Fareham by. Andy Kennedy explained that the funding received in 2009 was £281,000 and in 2011 the funding was reduced to £125,285. HCC has confirmed that the proposed funding allocation for Fareham in 2015/16 will be £30,000. Councillor Price proposed that the Council or other sources, to assist Y Services to continue with their successful projects. All members agreed that the proposed funding allocations are extremely low and will have a negative impact on the young people in the Borough.</p> <p>It was AGREED that:-</p> <p>(a) Andy Kennedy be thanked for his informative presentation; and</p>

	(b) the Council look into the possibility of providing or sourcing additional funding for youth services.
Outcome	Information noted.
Link officer	Janie Millerchip
Subject	Community Action Fareham – SLA Review
Type of item	Review
Action by Panel	<p>The Panel considered a report by the Director of Community on the changes to funding arrangements for Community Action Fareham (CAF) and sets out the Council’s new grant funding arrangements from April 2015.</p> <p>The report outlined Hampshire County Council’s proposal to change the focus of the funding and also proposed a reduction in the funding provided for Community Voluntary Services (CVS). In light of these changes the Council is also proposing a new process for awarding the funding that it provides to CAF. It is suggested that Fareham’s funding will now focus on three key areas that will meet the needs of Community Groups and Organisations in the Borough. These 3 key targets are; volunteering & skill exchange, funding advice & support and governance & community resilience.</p> <p>It was AGREED that the content of the report be noted.</p>
Outcome	Information noted.
Link officer	Janie Millerchip
Subject	Community Action Fareham Presentation – Supporting Local Community Needs
Type of item	Review
Action by Panel	<p>The Panel received a presentation from Paul O’Beirne from Community Action Fareham on the work of the organisation and how they propose to support community groups and organisations in Fareham, as funded by Fareham Borough Council (FBC) and Hampshire County Council (HCC).</p> <p>He outlined the current situation for Community Action Fareham and the challenges that face them with the changes to</p>

	<p>funding.</p> <p>He explained that the funding from Hampshire County Council is now to be shared between Fareham and Gosport CVS's who are being asked to operate as a local 'Cluster'. Discussions between Fareham and Gosport CVS (Community Voluntary Service) are due to take place by mid-February. The consideration of a merger was discussed but Gosport CVS have stated they are not interested in merging the two organisations.</p> <p>Councillor Price enquired as to why Fareham Borough Council's grant is not replicating the two year time period that HCC have set out. The Director of Community explained that the services that HCC have commissioned is very different from the objectives that FBC are proposing be supported by a grant, therefore there is no need to match HCC's time period. He also explained that the time period has been set to allow officers to review the funding after a year to see if it is working and if not then it can be amended.</p> <p>The Chairman addressed the Panel and explained that now is a time for change. The County have chosen what their funding will be used for and the Council has set specific targets for the use of their funding locally and how it will support the local community in Fareham. Members supported the proposal for the funding from FBC, as put forward by Officers.</p> <p>It was AGREED that Paul O'Beirne be thanked for his presentation.</p>
Outcome	Information noted.
Link officer	Janie Millerchip
Subject	Preliminary Overall Review of Work Programme 2014/15 and Draft Work Programme 2015/16
Type of item	Review
Action by Panel	<p>The Panel considered a report by the Director of Community which gave a preliminary review of the 2014/15 work programme and the 2015/16 work programme.</p> <p>The Chairman reminded members of the planned Leisure and Community tour that is being arranged for 4 March 2015. A draft programme for the day is currently being prepared and once details have been confirmed they will be circulated to all members.</p> <p>The Director of Community explained to members that at the next meeting of the Panel in March members will be asked to</p>

	<p>agree to the draft work programme for 2015/16 and therefore if they have any suggestions for next year's work programme to inform officers before the next meeting.</p> <p>Councillor Mrs Bryant requested that an update on the Western Wards Pool and Leisure Centre be included onto the 2015/16 work programme.</p> <p>It was AGREED that the work programme for 2014/15 as set out in Appendix A to the report be approved.</p>
Outcome	Report Noted.
Link officer	Martyn George

**FAREHAM BOROUGH COUNCIL
POLICY FRAMEWORK**

Under the Constitution, the plans and strategies to be adopted or approved by the full Council are:-

- (a) Sustainable Community Strategy;
- (b) Housing Strategy;
- (c) Food Safety Service Plan;
- (d) Licensing Policy;
- (e) Plans and Alterations comprising the Development Plan;
- (f) Development Plan Documents;
- (g) Community Safety Strategy;
- (h) Corporate Vision, Values, Objectives and Priority Actions.

APPENDIX D

LEISURE & COMMUNITY POLICY DEVELOPMENT AND REVIEW PANEL - PROPOSED WORK PROGRAMME FOR 2015/16

<u>MEETING DATES FOR 2015/16</u>	
20 May 2015	Review of Work Programme 2015/16 Overview of Leisure & Community Portfolio - Presentation
29 July 2015	Review of Work Programme 2015/16 Park Lane Vision – Update – Presentation Western Wards Leisure Centre Progress Update – Presentation
9 September 2015	Review of Work Programme 2015/16 Cams Alders Vision – Presentation Open Spaces Improvement Programme
4 November 2015	Review of Work Programme 2015/16 Countryside Service – Wildlife Habitats in Fareham – Presentation Play & Recreational Facilities - Presentation
20 January 2016	Preliminary overall review of work programme 2015/16 and draft 2016/17 Community Action Fareham – Grant Funding Review Western Wards Leisure Centre Progress Update - Presentation
2 March 2016	Final review of work programme for 2015/16 and draft 2016/17 Fareham Leisure Centre Performance Review - Presentation